



SEN-FRIENDLY PRACTICES CHECKLIST

A self-assessment tool to help Student Care Centres better support learners with SEN

✓ Tick each item that applies to your centre.

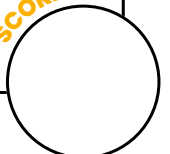
STUDENT CARE CENTRE (SCC) POLICIES

- ☐ All staff receive foundational training on identifying and supporting students with mild SEN in a SCC setting.
- ☐ There is a designated staff member or team overseeing SEN support in the SCC.
- ☐ SEN matters are discussed regularly during staff meetings.
- ☐ There are open channels for communication with parents/ caregivers to share observations, updates, and strategies for supporting children with SEN at home and in the SCC.
- ☐ My SCC collaborates with professionals in the partner schools (e.g., Learning Support Coordinators and School Counsellors) to support students with SEN in SCC.
- ☐ Protocols are in place to de-escalate minor conflicts or stress, tailored to support students with mild SEN in a respectful, non-stigmatising way.
- ☐ My SCC is supportive of accommodations that help students focus better (e.g., high tables, kick bands, disc-o-seats).
- ☐ Staff have access to an up-to-date inventory of adaptive materials.



Tip: Build a shared understanding by including SEN strategies in your regular team check-ins.

SCORE:



STUDENT CARE CENTRE (SCC) ENVIRONMENT

- ☐ Clear signage is displayed for key areas (e.g. toilets, classrooms, staff office).
- ☐ Prominent safety signage and rules are visibly displayed.
- ☐ Shared spaces are accessible for students with varying needs.

SCORE:

CLASSROOM ENVIRONMENT

- ☐ A dedicated space (e.g. cushion corner, sensory area) is available for students needing short breaks.
- ☐ Classroom walls are visually calming and free of overwhelming displays.
- ☐ Students with SEN are seated away from distractions (e.g. corridors, harsh lighting).
- ☐ Timetables are printed clearly with readable fonts and visuals, and displayed prominently.
- ☐ Seating options and workspace arrangements are flexible and allow easy supervision.
- ☐ Teachers provide instructions using at least two modalities (e.g. visual and verbal).
- ☐ Teachers use simplified, student-friendly explanations during homework support.
- ☐ A safe environment is created for students to ask questions.
- ☐ Important information on the whiteboard is clearly marked and stays up long enough for copying.
- ☐ Slides and worksheets are clutter-free, use at least size 12 sans serif fonts, and are printed single-sided.
- ☐ Peer-support or mentoring systems help integrate students with mild SEN.
- ☐ Programmes and enrichment activities are differentiated to engage a range of abilities.
- ☐ A variety of learning and recreational resources are available for students to choose from.

SCORE:

What was your score?

0 – 11

Learners with SEN in your SCC will benefit from more support

12 – 18

Learners with SEN in your SCC are generally supported but may benefit from more support

19 – 24

Learners with SEN in your SCC are well supported to maximise their potential

